

## Vacancy Announcement

### PROGRAMME INTERN: CHILD PARTICIPATION (March 2023 to August 2023)

Child Rights Connect is looking for a full-time programme intern (36 hours per week) from 1 March to 31 August 2023.

**\*\*PLEASE NOTE\*\* To be considered for this internship, candidates must satisfy ALL of the following requirements:**

- Be a Swiss citizen, EU/EFTA citizen, or already in possession of a Swiss/EU work permit;
- Be an enrolled University student (enrolled in either (a) the last year of an undergraduate/Bachelor programme; or (b) a graduate/Master's programme); and
- Be able to obtain an internship agreement with the enrolled University that allows for you to work 36 hours per week.

Child Rights Connect is the largest global network of child rights organisations, based in Geneva, Switzerland, reaching millions of children in around 185 countries and working to realise the rights of all children in all places through the UN human rights system. Child Rights Connect works to mainstream children's rights and a child rights-based approach throughout the broader UN human rights system. This includes monitoring human rights developments at the UN which may have an impact on children's rights and coordinating children's rights defenders around joint advocacy activities on key priority issues at the UN Human Rights Council. Our work also involves providing children's rights defenders, including children, with capacity-building and technical assistance to help them better promote, implement and monitor the CRC in their countries, through engaging with UN human rights mechanisms including the Committee on the Rights of the Child. You can find out more about our activities and strategic goals in our [Strategic Plan 2020-2024](#).

#### **JOB DESCRIPTION**

##### ***Main responsibility***

Support the work of the Child Rights Connect Programme Team (in particular, the Child Empowerment and Safeguarding Officer) **with a focus on child participation activities including the management and activities of a permanent global Children's Advisory Team.**

##### ***Main tasks***

- Assist in the provision of on-going technical assistance and capacity building to children's rights defenders, including children.
- Provide support to child participation and safeguarding activities.
- Support the management of Child Rights Connect's global Children's Advisory Team including regular correspondence with child advisors on the Platform 'Basecamp.'
- Assist in the development of activities related to the 2020 [Implementation Guide on child human rights defenders](#), including developing child-friendly materials and related online resources. This will include activities linked to the forthcoming UN Guidance Note on Child Rights Mainstreaming.
- Support ongoing activities of different Child Rights Connect [Working Groups](#) and Taskforces, particularly the Working Group on Child Participation.
- Support the organisation's work in monitoring the sessions and pre-sessions of the Committee on the Rights of the Child.

- Undertake background research and assist with the preparation of internal and external documents.
- Prepare communications materials and assist in developing tools and updating our [website](#), member space and social media.
- Administrative support and other tasks, as necessary.

## CANDIDATE PROFILE

1. A first-level university degree in a relevant field (e.g. international human rights law, political science, international relations) is preferred or being in the final year of such studies.
2. Strong organisational skills and ability to prioritise multiple tasks.
3. Fluency in English and strong competency in French and/or Spanish.
4. Strong sense of responsibility and ability to work independently.
5. Good teamwork and communication skills.
6. A commitment and interest towards children's rights, including child participation.
7. Computer literacy including Microsoft office suite. Experience with social media, WordPress and Survey Monkey, Google Forms, Canva (or willingness to learn) is a plus.
8. Understanding of the international human rights framework would be a strong asset.

## CONDITIONS

A monthly allowance of CHF 1,200 is provided (Swiss social charges will be deducted from this amount).

It is an in-person Geneva based internship. However, flexibility measures regarding working from home can be discussed with the supervisor.

## APPLICATION PROCESS

Please send a CV, a letter of motivation, along with a short writing sample by using [this form](#).

*Please note that due to the high number of applications, we will not review incomplete applications and only short-listed candidates will be contacted.*

**Deadline:** Applications must be submitted by no later than midnight 3 February 2023 (CET time).

**Interviews:** Interviews will take place mid-February 2023 (dates TBC) in person or via Zoom.