

Vacancy Announcement (non-paid internship)

PROGRAMME INTERN

Focus: child participation and network support

(September 2025 to February 2026)

Child Rights Connect is looking for a full-time programme intern (preferably up to 36 hours per week) starting on 1st of September 2025 until 28 February 2026.

****PLEASE NOTE**** To be considered for this internship, candidates must satisfy ALL of the following requirements:

- Be a Swiss citizen, EU/EFTA citizen, or already in possession of a Swiss/EU work permit;
- Be an enrolled University student (enrolled in either (a) the last year of an undergraduate/Bachelor programme; or (b) a graduate/Master's programme);
- The internship is part of the academic curriculum, necessary for obtaining the diploma and is validated by the awarding of academic credits (ECTS or equivalent);
- Be able to obtain an internship agreement with the enrolled University that allows you to work preferably up to 36 hours per week;
- This internship is part of an academic training program, a professional training program or a socio-professional integration program, and must meet the [conditions](#) set by the Conseil de surveillance du marché de l'emploi (CSME).

Child Rights Connect is the largest global network of child rights organisations, based in Geneva, Switzerland, reaching millions of children in around 185 countries and working to realise the rights of all children in all places through the UN human rights system. Child Rights Connect works to mainstream children's rights and a child rights-based approach throughout the broader UN human rights system. This includes monitoring human rights developments at the UN which may have an impact on children's rights and coordinating children's rights defenders around joint advocacy activities on key priority issues at the UN Human Rights Council. Our work also involves providing children's rights defenders, including children, with capacity-building and technical assistance to help them better promote, implement and monitor the CRC in their countries, through engaging with UN human rights mechanisms including the Committee on the Rights of the Child. You can find out more about our activities and strategic goals in our [Strategic Plan 2025-2029](#).

JOB DESCRIPTION

Main responsibility

The internship aims to support the work of the organisation's Programme Team and provide the intern with knowledge, experience and skills in child rights and programmes **relating in particular to child participation, coordination of a network and communications.**

Main tasks

- Provide support and participate to child participation and safeguarding activities, in particular for the [Children's Advisory Team](#).

- Support in the planning and organisation of Child Rights Connect network related activities, including supporting ongoing activities of different Child Rights Connect [Working Groups](#) and Taskforces.
- Assist in the provision of on-going technical assistance and capacity building to civil society organisations working on children's rights and child human rights defenders, in different regions.
- Support the outreach to civil society organisations and children through different communication channels (news pieces, webpage, newsletter, social media, memberspace) in multiple languages and formats, including child-friendly materials.
- Participate in internal and external planning, coordination and (de)briefing meetings.
- Assist with logistics, IT support and other administrative tasks in preparation, during and after events.
- Knowledge management support, administrative support, and other tasks, as necessary.

CANDIDATE PROFILE

1. A first-level university degree in a relevant field (e.g. international human rights law, political science, international relations) is preferred or being in the final year of such studies.
2. Strong organisational skills and ability to prioritise multiple tasks.
3. Fluency in **English and strong competency in French or Spanish**.
4. Strong sense of responsibility and ability to work independently.
5. Good teamwork and communication skills.
6. Computer literacy including Microsoft office suite. Experience with social media, WordPress and Survey Monkey (or willingness to learn) is a plus.
7. Understanding of the international human rights framework and commitment to children's rights would be strong assets.

CONDITIONS

This is a non-paid internship.

This is an in-person Geneva-based internship. Flexible measures regarding working from home can be discussed with the supervisor.

APPLICATION PROCESS

Please send a CV, a letter of motivation, along with a short writing sample by using this [application form](#).

Please note that due to the high number of applications, we will not review incomplete applications and only short-listed candidates will be contacted.

Deadline: Applications must be submitted **by no later than midnight 17 August 2025 (CET time)**.

Interviews: Online interviews will take place on the week of 18 August 2025.